
Waterloo Central School District

Human Resources



VACANCY ANNOUNCEMENT

Posting: June 16, 2025 to June 30, 2025

POSITION:

Teachers' Aides – Waterloo Middle School

Two positions available

One will be primarily clerical support, the other will be mostly hallway supervision.

6.5 Hours day/ 32.5 hours/week

DUTIES:

Teacher Aide will assist the teacher with the performance of routine classroom duties such as managing records and materials, attending to students physical needs, helping students with clothing, monitoring students, proctoring exams, having students line up, setting up classroom materials, distributing and collecting papers.

QUALIFICATIONS:

The ability to establish good relationships with students and staff; familiarity with school and classroom routine; courtesy; dependability; above average clerical aptitude; initiative and resourcefulness; Physical condition commensurate with the demands of the position. Graduation from high school or possession of a high school equivalency diploma.

SALARY:

\$15.50/hour plus FREE HEALTH INSURANCE per WNIEA Contract of agreement

APPLICATION PROCEDURE: Please apply online via Seneca County Civil Service:

<https://seneca-portal.mycivilservice.com> Please make sure to choose Waterloo School as the municipality you are applying for.

Waterloo School District is in compliance with the United States Civil Rights Act of 1964 and the Title IX Educational Amendment of 1972, Part 86, and Section 504 of the Rehabilitation Act of 1973. The School District provides equal employment opportunity to all individuals and does not discriminate on the basis of race, color, creed, national origin, disability, marital status, sexual orientation, gender, military/veteran status, genetic status, prior criminal record, or victim of domestic violence.

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All Students. All Staff. One Family.