COUNTY MANAGER – SENECA COUNTY, NEW YORK

Seneca County is seeking applicants for the position of County Manager. The starting salary, which is negotiable starting at $85,000, will be based upon qualifications. The management compensation schedule allows for growth in salary based upon performance. The County has an excellent benefits program and is an equal opportunity employer.

Seneca County is located in the heart of the Finger Lakes Region of New York State. It consists of 149 square miles and has a population of approximately 35,000. The County Manager is appointed by a 14-member elected Board of Supervisors and is responsible to the Board for the management of all County affairs, preparation and administration of a $65 million budget, and supervision of County departments and a work force of approximately 345 full-time and 160 part-time employees.

The chosen candidate will have a strong professional presence, a high level of integrity and intelligence, and outstanding leadership and management skills. He or she must be a consensus builder, a good listener, innovative and decisive, and willing to take reasonable risks. The County is looking for a manager who is results-oriented, fiscally-conservative, and able to keep all levels of the organization fully informed. Excellent oral, written, and interpersonal skills are important, including the ability to communicate effectively with the Board, department heads, employees, residents, and other constituencies.

Minimum qualifications include a master's, bachelor's or associate's degree from an accredited college or university and, respectively, at least four, six, or ten years of full-time management experience in a governmental, business, or educational enterprise. The preferred applicant will be a New York State resident. Seneca County residency is required within 90 days of taking office.

TO APPLY:

Please apply online at https://seneca-portal.mycivilservice.com/jobopps

Inquiries may be referred to Kathy Corona via e-mail: kcorona@co.seneca.ny.us