



# SENECA COUNTY

*AN EQUAL OPPORTUNITY EMPLOYER*

## CIVIL SERVICE OPPORTUNITIES



**Registered Professional  
Nurse PT - (Per Diem)  
\$27.06 per hour**

**SENECA COUNTY JAIL – LOCATED IN ROMULUS NY**

Seneca County has a residency requirement that an applicant must be a resident of Seneca County or one of the six contiguous counties (Cayuga, Ontario, Schuyler, Tompkins, Wayne and Yates) for one month to be eligible for appointment.

### **MINIMUM QUALIFICATIONS:**

Graduation from a school of nursing approved by the State Education Department from a course approved by such department as qualifying for Registered Professional Nurse.

Licensure and current registration to practice as a Registered Professional Nurse in New York State

One (1) year of paid nursing experience preferred. (Experience in a clinic or community practice setting is preferred).

### **SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:**

Possession of a valid New York State Driver's License is required and must be maintained throughout employment.

Possession of (CPR) Cardiopulmonary Resuscitation Certification is required and must be maintained throughout employment.

### **GENERAL STATEMENT OF DUTIES:**

Performs professional nursing services in the care and treatment of jail inmates; does related work as required. Reports directly to the Head Jail Nurse.

Please apply online at <https://seneca-portal.mycivilservice.com/jobopps>

Applications Accepted  
Continually

## **DISTINGUISHING FEATURES OF THE CLASS:**

This is a professional nursing position involving responsibility for coordinating individual patient care and for performing nursing services requiring substantial specialized judgment and skills. Work is performed under the general direction of a supervisory level nursing position and in accordance with a prescribed nursing care plan. Does related work as required.

### **TYPICAL WORK ACTIVITIES:** (Illustrative Only):

Prepares and applies dressings and gives medication and nursing treatment as prescribed by physicians;  
Is responsible for the care of inmates including making medical rounds;  
Carries out therapeutic treatments as ordered by the physician or physician's assistant, including the giving of medications;  
Is responsible for observing symptoms and carrying out diagnostic procedures as ordered by the physician;  
Instructs inmate in regard to his/her diet, health habits, the carrying out of treatments, and rehabilitative measures as authorized by the physician;  
Makes a contact with appropriate welfare or health agencies as necessary to assure the inmates needed service or follow up care;  
Performs related services for inmates in the prevention of disease and the attainment of maximum health;  
Compiles and maintains a variety of nursing records, reports and information.

### **FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:**

Good knowledge of nursing principles and techniques and their relation to medical and surgical practice. Good knowledge of materia medica, sanitation, personal hygiene, and dietetics; skill in the application of nursing techniques and practices; ability to carry out successfully the therapeutic measures prescribed; ability to follow technical oral and written instructions; ability to keep records and make reports; ability to get along well with patients, physicians, and others; good powers of observation, mental alertness, firmness, patience, emotional stability and neatness; sympathetic attitude towards the sick; initiative and resourcefulness; physical condition commensurate with the demands of the position.

If you are unable to apply on-line:

Applications May Be Obtained From And Returned To:  
Seneca County Personnel Office,  
1 Di Pronio Drive, Waterloo, NY 13165

**Issued: September 25, 2017**