



Seneca County
Personnel Department

Tel: 315-539-1710
Fax: 315-539-1658

1 DI PRONIO DRIVE
WATERLOO, NEW YORK 13165

TO: ALL APPLICANTS APPLYING FOR **WATER MAINTAINER**

FROM: SENECA COUNTY PERSONNEL DEPARTMENT

SUBJECT: APPLICANT INFORMATION AND JOB DESCRIPTION

Please be advised that we are accepting applications for this title on a continuous basis. On the application's "General Information" tab you will be asked "Please indicate the municipality (Town, Village, School or Seneca County) that you wish your application to be sent, if applicable".

Please enter any of the following as your response:

- Town of Fayette
- Town of Junius
- Village of Waterloo

PLEASE NOTE: Applying for this title does not necessarily mean that there is a current opening at this time; however, your application will be forwarded to the jurisdiction(s) that you have indicated for future vacancies. The position for which you are applying is in a school district. Please contact the school district for availability and salary information.

RESIDENCY: Candidates must have been legal residents of Seneca County or one of the six contiguous counties for one month preceding the date of the written test. Preference in appointment may be given to successful candidates who have been legal residents of the municipality in which appointment is to be made for at least one month prior to the date of certification and are residents of such municipality at the time of appointment.

MINIMUM QUALIFICATIONS:

Completion of a standard grade school course, and preferably some experience as a plumber's helper; or any equivalent combination of experience and training sufficient to indicate ability to do the work.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:

Eligibility for a New York State driver's license.

GENERAL STATEMENT OF DUTIES:

Performs semi-skilled plumbing duties in connection with the maintenance and extension of the village water system; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS:

This is primarily repetitive manual labor involving responsibility for efficiently making semi-skilled plumbing, installations and performing maintenance work on a village water system. When assigned, an employee in this class reads meters, inspects installations, and investigates complaints. The work is performed under the immediate supervision of a superior and directions are received as to what work to perform and usually how to perform it.

TYPICAL WORK ACTIVITIES: (Illustrative Only):

Assists in the installation, repairing, and cleaning of water meters;
Assists in making taps on street water for service to consumers;
Turns water on or off by operating control valves and gates;
Assists in making minor repairs to such fixtures as hydrants, gates, mains and pumps;
Reads meters;
Occasionally operates a truck in the transportation of materials and supplies;
Operates an electric finder to locate water mains;
Cares for tools, supplies and equipment.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of the common practices, tools, terminology, and principles of the trade; ability to understand and carry out written and oral instructions; ability to withstand heavy labor for extended periods in emergencies; industry; dependability; good physical condition.